



School Advisory Council Membership Certification Checklist

School Name: _____ Date: _____

SAC Membership Total (including the principal) _____

SAC Membership Total (excluding the principal) _____

Membership Category	% Formula	Membership %
<u>Principal</u>	Not Included in Member %	
<u>Teachers</u> at school site	Must be at least 25% of membership	_____ <i>% of total membership</i>
<u>Parents</u> of students at school (not employed by school district)	Must be at least 25% of membership	_____ <i>% of total membership</i>
<u>Career Services/ESP</u>	Membership MUST include at least one Career Service person	_____ <i>% of total membership</i>
<u>Other Citizens</u> <ul style="list-style-type: none"> ♦ Must include one business representative ♦ Cannot include parents of students at school site ♦ Cannot include ACPS teachers or employees 	Must be at least 25% of membership	_____ <i>% of total membership</i>
<u>Students</u> attending the school (excluding grades K-5)	No more than 20% of the total membership	_____ <i>% of total membership</i>

A majority of members of each SAC must be persons who are not employed by Alachua County Public Schools

“Each council shall be composed of the principal and an appropriate balanced number of teachers, ESPs, students, parents, business and community citizens who are representative of the ethnic, racial, and economic community served by the school.” The Board shall monitor and review the membership composition of SACs. Should the Board determine that the membership elected by the school is not representative, the Board shall appoint additional members to achieve proper representation? SB Policy 2125

Principal’s Signature: _____